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D-24 COMMAND PROCEDURES**Introduction and Purpose**

The purpose of this policy is to ensure consistency in command and communication procedures within the Zone on emergency incidents.

Arrival Information:

This is general information that should be transmitted by the first arriving unit.

The content may be modified to match the conditions found.

- Type of building
- Address or Location of incident
- Occupancy and size
- Identify problem-Fire-Rescue-Hazmat, etc...
- Smoke/Fire Conditions
- Communicate what actions you are taking (example: E3 on scene laying a line, assuming IC).
- Identify ICP Location
- Resources needed
- Identify the "A" Side of the building**

Building Description:

A Side – Address, street, or designation of IC

B, C, D etc. sides – go clockwise around the building

Floor designation assignments: 1, 2, 3 etc.

Below ground designations will be Basement 1, Basement 2, etc.

External exposures: Fire building side with small number closest to fire

i.e.: Exposure B 1 = B side of Fire building - unit closest to fire

Naming Divisions/Groups

The single engine designator may be utilized if only one unit is to be assigned to a function(s).

Example: If truck 4 will be the only unit working on the roof, its designator may remain Truck 4.

If the IC elects, or an area/function will have more than one unit assigned, a lead company will be designated with an appropriate Division/Group name *i.e.*: Ventilation Group.

Additional Chief Officer Assignments

Additional Chief Officers may be utilized for support functions such as Safety, OPS, Accountability, and PIO. They can be your eyes and ears.

All assignments must be announced on the air, including the above assignments.

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D-24 COMMAND PROCEDURES**ICS Command Sheets**

Tactical Command sheets-should be utilized whenever warranted.

Command vs. Tac

The purpose of this policy is to provide an effective and consistent procedure for the usage of radio channels within the Central, East, and Metro Operational Zones when responding to and operating at emergency incidents.

Policy: (D-3.1)

- While responding, units will remain on the assigned command channel.
- Once units are given an assignment, they will switch to and use their designated tactical channel.
- The IC will monitor both the command channel and tactical channels throughout the incident.
- Staging, Logistics, and other support functions shall remain on the command channel unless directed to a tactical channel by the IC.
- On large incidents where the Division Group Supervisor is outside the IDLH and managing multiple units on a separate tactical channel, they shall communicate with the IC on the designated command channel unless directed otherwise by the IC.

Assuming IC

- First arriving unit provides report on conditions
- Assumes IC
- May transfer IC when a Chief Officer arrives

Rescue Mode

- Identify rescue mode over the command channel
- Switch to Tactical channel and initiate rescue operations.
- All in bound units shall monitor TAC prior to arrival
- Second arriving unit shall assume IC
- As additional units arrive, address RIC and Accountability.
- A report must be generated to the Fire Chief by the officer who declared the rescue mode within 24 hrs.

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