

Number: Title:

Page 1 of 2

D-16 UNIT IDENTIFIERS**Purpose:**

This policy shall describe how apparatus are alpha and numerically identified

Definitions:

In Service:	The apparatus is staffed and ready to respond on calls.
Out of Service:	The apparatus is not available for response.
Reserve:	The apparatus is in quarters, not staffed, but ready for use.
Alpha/Numeric:	The unit type followed by the unit or apparatus number, such as E1, T6.
Badging:	The affixed alpha/numeric identifier on the apparatus or unit.
Placard:	A device which can be changed to depict apparatus or unit information.

In order to differentiate between types of units, a one or two letter (alpha) designator will be placed before the unit number (numeric) designating the type, i.e. E for Engine, BR for Brush Engine, T for Truck, etc. If there is more than one unit of a particular type in-service at any given station, the in-service identifier will use the successive hundred series class numbers, followed by the station number to distinctly identify them.

Example of identifying in-service units:

1. E4 (first out)
2. E204 (second out)
3. E304 (third out), etc.

In Service:

All fire stations have been numbered based on assignment by the Fire Chiefs of the Central Zone. In service apparatus will conform to the Heartland System of numbering whereby the first unit out will be numbered based on their normal (home) station location. (Examples are E6 from Station 6, E2 from Station 2, and E17 from Station 17).

In order to ensure that all Central Zone fire apparatus can be easily and logically identified, the zone has adopted a standard lettering and numbering practice (alpha/numeric) for all in-service units and reserve apparatus. The alpha/numeric system is designed to allow units to be easily identifiable as to the agency they belong and allow flexibility to add or decrease unit levels/status.

When a front line unit is being replaced with a reserve unit, that replacement unit will maintain its own alpha/numeric identifier affixed to the unit. An example would be if E4 goes out of service for mechanical reasons and is replaced with a reserve unit (E204), the reserve unit will maintain the identifier of E204. However, if an agency has a placard system to rename reserve units that

APPROVED: 11/02/16

REVISED:

Number: Title:

Page 2 of 2

D-16 UNIT IDENTIFIERS

procedure may be used as long as the unit is identified by the affixed placard system, including a matched radio identifier for both the mobile and portables radios and accountability tags. All apparatus shall be identified by how they are badged regardless of where they are assigned.

Change of Quarters:

If an agency replaces an apparatus in service at a location other than its assigned (home) station the company officer will:

- a. Contact HCFA and ensure a "Quarters Change" is initiated.
- b. Notify HCFA with the proper alpha/numeric badging of the apparatus.

APPROVED: 11/02/16
REVISED: