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C-2.2 NOTIFICATION FOR TRAPPED VICTIMS IN A STRUCTURE FIRE**PURPOSE:**

To standardize a dispatch procedure for notification of responding units to a structural fire of possible trapped victims. This may assist first arriving unit(s) in determining the need to enter an "emergency rescue mode" as described in Operations Policy C-2.1 (IDLH "Two-In/Two-Out" Entry Policy).

PROCEDURE STEPS:

1. Announcement of possible trapped victims will be included when known during the initial verbal notification of units on the Dispatch radio channel/talk group. **The notification will also be included in the original notes of the call on the MDC and print out of the incident.**
2. The HCFA radio dispatcher will notify responding units of any report of possible trapped victims, along with a brief description of the victim(s) location, if known, on the incident command channel/talk group.
3. The radio dispatcher will additionally verbally notify the responding Duty Chief of possible trapped victims on the incident command channel/talk group. Duty Chief will verbally acknowledge the information.
4. All notifications of possible trapped victims will be documented by the radio dispatcher in the incident record after the completion of notifications.

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