



## Heartland Fire Training Facility And Miramar College



SAN DIEGO MIRAMAR COLLEGE  
FIRE TECHNOLOGY &  
EMERGENCY MEDICAL TECHNICIAN

### COMPANY OFFICER 2B *Company Officer 2B: General Administration Functions for Company Officers*

(CA State Certified)

**COURSE DESCRIPTION:** This course provides information on general administrative responsibilities of a fire company officer. Other topics include the implementation of department policies and procedures as well as conveying the fire department's role, image, and mission to the public. This course is intended for practicing firefighters seeking advancement to the company officer level. Class is offered as a hybrid course (12 hours online) **with minimum enrollment of 10 students, should not be cancelled.**

Special Note: Company Officer 2A and 2B are offered in similar formats with Company Officer 2A offered class meetings on Jan 29 and Feb 19 8:30 am – 12:00 pm on both days - consider enrolling in both classes!

**DATES:** January 29 and February 19, 2019 1300-1700 *plus 12 hours online hybrid (20 HOURS)*

**LOCATION:** Heartland Fire Training Facility, 1301 N. Marshall Ave., El Cajon 92020

**TIME:** **Classes start promptly at 0830 hours.**

**TO REGISTER:** Students must register and pay tuition for the class through Miramar College using  
(Step 1) CRN#33317 at [www.sdmiramar.edu](http://www.sdmiramar.edu). Make sure to pay the college fees at the time of registration.

**TO REGISTER:** Email registration form (below) to [heidi@heartlandfiretraining.org](mailto:heidi@heartlandfiretraining.org)  
(Step 2) or fax to 619-596-6153, if mailing:  
**Heartland Fire Training:** 1301 N. Marshall Ave, El Cajon CA 92020  
Questions contact Heidi Slabaugh **Ph.** 619-441-1683 Fax 619-596-6153

- **ONE CHECK FOR EACH CLASS**
- **CREDIT/DEBIT CARDS ACCEPTED**

#### THERE ARE TWO SETS OF FEES:

**COLLEGE FEES:** \$23.00 College registration fee (.5 units)  
\$19.00 Health Fee if this is your first class of the semester.

**HFTA FEES:** \$135.00 Payable to Heartland Fire Training **\*\*additional fee if less than 20 students\*\***

**INSTRUCTOR:** Tony Mecham, San Diego Cal Fire and County Fire Chief

**LAST DAY TO CANCEL FOR REFUND:** January 21, 2019

HEARTLAND FIRE TRAINING  
CLASS REGISTRATION FORM

**Company Officer 2B** January 29 and February 19, 2019 1300-1700 *plus 12 hours online hybrid* (20 HOURS)

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 \$135.00 Paid first day of class **\*\*additional fee if less than 20 students\*\***

NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**CONFIRMATION WILL BE SENT TO EMAIL ADDRESS**

\*\*STATE FIRE TRAINING ID#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_